

## Purchase Information



United States Environmental Protection Agency  
Washington, DC 20460

OFFICE OF THE ADMINISTRATOR  
PURCHASE CARD REQUISITION

6-1-17 Allocated

**\*REQUISITION****DATE:** 04/10/2017**\*REQ DELIVERY****DATE:** 04/10/2017**\*REQUESTED BY:**Michelle  
Hale/DC/USEPAUS@MSO3  
65**\*OFFICE:** OA**\*BANKCARD  
HOLDER:**Donna  
Jenkins/DC/USEPAUS@MS  
O365**\*PHONE:** 564-6959


## Vendor Information

**SUGGESTED  
VENDOR:**

LockTech

**CONTACT PERSON** Don Pollack**Phone:** (b)(6) incorrect phone number**ADDRESS** 26A Brookfield Road, Pasadena, MD 21122**WEB SITE**

## List of Supplies

*ITEM DESCRIPTION (Include Justification if necessary)	*QTY	*UNIT PRICE	*Total
*Check "Yes" if this is a computer hardware or software purchase (including toner) <input type="checkbox"/> Yes			
Bio Metric Lever Lock/Satin Chrome	1	\$1,190.00	\$1,190.00
Door Prep	1	\$45.00	\$45.00
Flat Plates	2	\$27.50	\$55.00
Filler Plate (edge of door)	1	\$17.25	\$17.25
Finger Printer Reader/Enroller	1	\$500.00	\$500.00
Media Cable	1	\$18.00	\$18.00
**SEE QUOTE FIELD BELOW FOR ADDITIONAL LINE ITEMS**	1	\$670.00	\$670.00
<b>SHIPPING &amp; HANDLING (IF APPLICABLE)</b>			\$0.00
<b>*GRAND TOTAL</b>			<b>\$2495.25</b>
Quote, other related documentation or information (attach file)			
 E228 EPA Bio Admin lock with readerv 1.pdf TOTAL: \$670.00			

EPA Form 11950-1 (Rev. 8-97)

JUSTIFICATION (Required for IT and all Non Corporate Express Vendors)

Requested for the Administrators Office per PSD (Nino Perrotta). E-Mail documentation will be on file.

#### Funding/Order Information

Order Total \$2495.25

D.C.N	FY	Fund	Org.	Program	Site/Project	Obj Class	Amount
A71046	1718	B	11A	ZZZME8		2615	\$2,495.25

Ordered Date: 04/10/2017

3rd-party Verifier: Mardiko Ellison/DC/USEPA/US

#### Comments:

Notify Funds Approver

#### FSD Reconciliation Information

Transaction #                      Receipt Date                      Type                      Cost Allocation Amount

Closed Commitment Flag

TOTAL AMOUNT

#### Approvals

#### Approvers

#### Routing Instructions & Information

<u>Office/Manager</u> Approve Request	Glen Cuscino (Approved) 04/10/2017	Add Comment Comment
	()	Comment
<u>SIRMO</u>		
*Purchase Card Approver:	Glen Cuscino (Approved) 04/10/2017	Comment
<u>Refreshment Approval</u>		
*Funding Official:	Mardiko Ellison (Approved) 04/10/2017	Comment

#### Reviewers check (optional)

Reviewers - Click the "I reviewed it!" button below to add your name to the reviewed by list.

Reviewed By:

I Reviewed it!

#### Order Receipt Information

☐ Complete ☐ Partial

LockTech lock and key  
26A Brookfield Rd.  
Pasadena MD 21122  
www.UnlockPasadena.com  
443-286-2079

# Invoice

Number 1390  
Date 3/27/2017

Bill To  
Bill Belarose  
EPA

Project  
Admin Locks Biometric

PO Number

Description	Quantity/Hours	Price/Rate	Tax1	Amount
Bio Metric lever lock available in satin chrome only	1.00	\$1,190.00		\$1,190.00
door prep	1.00	\$45.00		\$45.00
flat plates	2.00	\$27.50		\$55.00
filler plate (edge of door)	1.00	\$17.25		\$17.25
Labor	5	\$105.00		\$525.00
Service / Trip charge II	1.00	\$145.00		\$145.00
Bio Lock Enroller reader	1.00	\$500.00		\$500.00
Longer screws and other hardware	1	\$18.00		\$18.00

Sub Total \$2,495.25

Sales Tax 0.00% on \$0.00 \$0.00

Total \$2,495.25

Thank You... for choosing LockTech